



## Service for Newly Appointed Professors at KIT

Advice. Support. Information.

We are looking forward to your requests and wish you a successful start at KIT.

### For an individual consultation appointment, please contact:

Karlsruhe Institute of Technology (KIT)  
Executive Office and Strategy (STS) – Appointment Procedures (BV)  
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### Issued by

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### EXECUTIVE OFFICE AND STRATEGY (STS) – APPOINTMENT PROCEDURES (STS-BV)



## Service for Newly Appointed Professors at KIT

As a professor at Karlsruhe Institute of Technology (KIT), you will perform a wide range of tasks in research, academic teaching, innovation and management. And it is of the highest importance to us to give you all the assistance and support that you might need in fulfilling these tasks. Therefore, we want to make sure to support you in any way possible right from your start within this new work environment and throughout your stay at KIT.

In January 2014, we established a Service for Newly Appointed Professors at KIT, a central contact point which provides you with individual advice and support in all administrative, practical and organizational matters.

## Objective

The main objective of our Service for Newly Appointed Professors is to facilitate your start as a newly appointed professor at KIT. This support will enable you to focus even more on your research right from the beginning.

We have expanded our range of services for newly appointed professors by introducing this new central contact point. Our aim is to offer you a rapid and qualified processing of your inquiries.

## Consultation Services

Consultation offers of KIT's Service for Newly Appointed Professors include:

- Individual advice and support in all administrative, practical and organizational matters
- Coordination of contact with the relevant organizational unit in case of specific questions
- Quality management of the range of services, including the receipt and implementation of suggestions and proposals for improvement

